

Proposed Minutes of the
Chesterfield Township Library
Regular Board Meeting
September 16, 2026

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Lisa Mannino, Troy Cunningham

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Breck McCrory, Deputy Director; Hillary LaBonte, Accounting Administrator

ABSENT:

Megan Rock, Patricia Johnson

Approval of Agenda:

Trustee Goike moved to approve the agenda, with support by Trustee Cunningham.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the July 15, 2026 meeting, YTD Budget Report for July and August 2026, Treasurer's Report for June and July 2026, Expense Report for July and August 2026, and the Statistical Report for July and August 2026. Motion by Trustee Cunningham to approve the Consent Agenda, with support by Trustee Goike.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "Building Project" - the Director presented an analysis of the Sugarbush property building suitability study, done by the architectural firm Ply Plus.

NO ACTION

Action Item 5B - "Makerspace Policies" - the Director requested to table this to the next meeting.

NO ACTION

Action Item 5C - "Suburban Library Cooperative Trustee Appointment" - Trustee Goike made a motion to nominate Trustee Bell to serve as the Chesterfield representative to the SLC Board, with support by Trustee Cunningham.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Action Item 5D - "2027 Budget" - the Director requested a meeting of the Personnel Committee to review staff wages and benefits in preparation of the 2027 budget.

NO ACTION

New Business:

Action Item 6A - "Staffing" - the Director updated the Board on the hiring process for the Accounting Administrator role, and acknowledged the departure of current Accounting Administrator Hillary LaBonte. The Director also noted the recent starts of Youth Librarian Mei-Ling Thomas and Circulation Associate Mackenzie Smith. The Director and Board also discussed the upcoming needed changes to the Library staff dress code.

NO ACTION

Action Item 6B - "Cleaning Service" - the Director presented contracts for cleaning services and suggested the Board grant a trial to a new option. Trustee Cunningham made a motion to give a trial to Vanguard Cleaning Services, with support by Trustee Goike.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Action Item 6C - "Facility Issues" - the Director discussed the need for improvements to the exterior of the Library for safety needs, as well as the carpeting and staff area.

NO ACTION

Action Item 6D - "Comerica/Fifth Third Conversion" - the Director briefed the Board on the Library's issues with account transition from Comerica to Fifth Third Bank.

NO ACTION

PUBLIC COMMENT

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Trustee Cunningham congratulated Deputy Director Breck McCrory on her recent awards from the Chamber of Commerce. He also noted the successful August election results for other libraries in the state. The Deputy Director mentioned the Library made an appearance in the State of Chesterfield highlights presentation.

Adjournment:

ADJOURNMENT

Motion by Trustee Cunningham with support by Trustee Mannino to adjourn at 7:43 PM.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Next Meeting Date:

October 21, 2026

Megan Rock, Secretary